

# DERRY TOWNSHIP AGRICULTURAL FAIR RULES AND REGULATIONS

2023

1. BOOTH SIZE WILL BE ASSIGNED ACCORDING TO YOUR CONTRACT PAYMENT RECEIVED.

SET-UP DATES ARE JULY 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> unless prior arrangements made.

FRIDAY 7<sup>th</sup>..... 2:00PM TO 9:00PM

SATURDAY 8<sup>th</sup> ..... 9:00 AM TO 9:00 PM

SUNDAY 9<sup>th</sup> .....9:00 AM TO 1:00PM

2. TEAR DOWN WILL BE AFTER 11:00 PM ON SATURDAY, JULY 15<sup>th</sup>, 2023 AND **NO VEHICLES ARE PERMITTED ON THE MIDWAY UNTIL AFTER 11PM.** ANY PROPERTY LEFT ON THE GROUNDS AFTER MONDAY THE 18<sup>th</sup> WILL BE DISPOSED OF.

3. **ANY EARLY TEAR-DOWNS WILL NOT BE INVITED BACK, YOU WILL BE PLACED ON A LIST.**

4. **SUNDAY, JULY 9<sup>th</sup>** IS OUR OPENING DAY AND WE ASK THAT YOU **OPEN AT 2pm**, BUT **ALL MUST BE OPEN BY 3:00PM**

5. **VEHICLES MUST BE OFF THE MIDWAY DAILY BY 4PM 'NO EXCEPTIONS'** ALL VENDORS ARE REQUIRED TO BE OPEN SUNDAY 3PM – 10PM; MONDAY THRU FRIDAY 4PM – 10PM; AND SATURDAY 3PM – 11PM. ALL BOOTHS MUST HAVE PERSONNEL IN THEM.

6. THE FAIR ASSOCIATION WILL PROVIDE ELECTRIC FOR BOOTH ONLY. THE VENDOR MUST HAVE THE APPROPRIATE ELECTRICAL BOX AND HEAVY DUTY WIRING TO MEET YOUR NEEDS, VENDORS USING 220 MUST PROVIDE A MINIMUM 100 FOOT LINE TO REACH THE ELECTRIC BOX. THERE MAY BE AN ADDITIONAL CHARGE IF INSIDE BOOTH WIRING IS DONE BY FAIR MAINTENANCE DEPT.

7. NON-PROFIT ORGANIZATIONS MUST DISPLAY THEIR NAMES AND PRICES PROMINENTLY.

8. NO CROSS-SELLING OF PRODUCTS, THIS MEANS IF YOU ARE SELLING T-SHIRTS YOU CANNOT ALSO SELL SAUSAGE. WE WILL BE CHECKING PRODUCT LIST WITH WHAT YOU HAVE BOOKED. YOU ARE ONLY PERMITTED TO SELL WHAT YOU HAVE BEEN APPROVED FOR. IF YOU PUT SOMETHING OUT TO SELL AND IT IS NOT ON THE LIST AND HAS NOT BEEN APPROVED, YOU WILL BE ASKED TO REMOVE THESE ITEMS. IF YOU REFUSE, YOU WILL BE ASKED TO LEAVE AND WILL FORFEIT YOUR RENTAL MONIES. **THIS IS AN INVITATIONAL EVENT WITH JURIED ITEMS.**

9. NO SUBLETTING OF SPACE, IF YOU SIGNED THE CONTRACT, YOU MUST BE PRESENT TO OPERATE YOUR BOOTH.

10. "NO SOLICITING" PEDDLING OR WALKING AROUND SELLING ITEMS, **YOU MUST STAY IN YOUR BOOTH.**

11. PLEASE NO BLUE TARPS!! REMEMBER THIS IS AN OUTDOOR EVENT, BE PREPARED. MAKE SURE YOU ARE READY **FOR ANY WEATHER CONDITIONS.** REMEMBER TO **STAKE DOWN YOUR TENT!** EVERY VENDOR IS RESPONSIBLE FOR SECURING THEIR AREA/DISPLAY.

12. ALL VENDORS WILL RECEIVE TWO (2) PARKING PASSES FOR FREE PARKING. AFTER 3:00 PM SUNDAY THRU FRIDAY AND AFTER 1:00 PM SATURDAY, YOU WILL HAVE TO PAY \$5.00 PER PERSON TO PARK WITHOUT A VENDOR PASS. **THERE WILL BE NO REFUNDS, NO EXCEPTIONS AND PASSES CAN BE PICKED-UP IN THE FAIR OFFICE.**

13. ALL DRINKS WILL BE SOLD IN PAPER CUPS, CANS OR PLASTIC BOTTLES... **NO GLASS PERMITTED.**

14. REMEMBER TO PICK-UP TRASH AROUND YOUR BOOTH NIGHTLY. ANY CARDBOARD BOXES, PLEASE FLATTEN! **PLACE ALL TRASH NEXT TO NEAREST GARBAGE CAN** FOR FINAL PICK-UP **DO NOT FILL GARBAGE CANS WITH YOUR TRASH/BOXES** YOU ARE RESPONSIBLE FOR CLEANING UP AROUND YOUR BOOTH NIGHTLY!

15. **THE FOLLOWING ITEMS ARE NOT ACCEPTED:** PARTY STRING, SNAPS, WHIPS, FIREWORKS, PAINT BALL GUNS, KNIVES, LAZER POINTERS, REBEL FLAGS/ CONFEDERATE (per state requirement) OR ANY **DRUG RELATED CLOTHES AND ACCESSORIES**

16. **THE VENDOR/APPLICANT IS RESPONSIBLE FOR THE FOLLOWING:** FOOD VENDORS MUST CARRY PRODUCT LIABILITY INSURANCE, CERTIFICATE OF INSURANCE REQUIRED, PENNSYLVANIA SALES TAX #, PENNA FOOD LICENSE, FOOD VENDORS WORKER'S COMP INSURANCE AND **SERVSAFE CERTIFICATE IF APPLICABLE.**

17. **ABSOLUTELY NO ALCOHOL ON FAIRGROUNDS** NO SMOKING OR PETS IN FOOD BOOTHS **ABSOLUTELY NO EXCEPTIONS!**

18. **ABSOLUTELY NO PETS PERMITTED WITHOUT PROOF OF HEALTH PAPERS SIGNED BY A VETERNARIAN** UPON ENTERING THE FAIRGROUNDS.

THE VOLUNTEERS AT THE DERRY TOWNSHIP AG FAIR THANK YOU FOR YOUR CONTINUED SUPPORT AND HOPE THAT YOU HAVE A GREAT WEATHER FRIENDLY EVENT!

## Acknowledgement of reading and agreeing to the 2023 rules and regulations provided signature page

### Vendors:

If you have read the rules and regulations completely and agree to follow them without any question please provide the name of concession, sign below and return this form with your signed contract.

Thank-You,

**DTAF**

Name of Concession/Vendor: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_